

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting, November 10, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, Eadicicco, and Stalling being present.

It was noted that there were six (6) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: None

The Clerk reported that the Regular Workshop Meeting minutes of October 12, 2015 were posted. The Clerk then read the minutes of the Regular Meeting of October 13, 2015.

A motion to approve both minutes was made by Commissioners Bommer and Stalling, and passed by the board.

PAYMENT OF BILLS: Commissioner Eadicicco presented the following bills for payment:

Bills	Amount
Louis Orlando	\$ 400.00
Louis Orlando	\$ 675.00
FF1 Professional Safety	\$ 9,720.00
Continental Fire Safety	\$ 1,066.00
Geargrid	\$ 3,454.00
Tasc	\$ 96.00
James Eadicicco	\$ 55.16
Knox Company	\$ 600.00
New Jersey American Water	\$ 2,647.70
UL LLC	\$ 3,640.60
Liberty Mutual	\$ 3,720.30
Greg Scarlato	\$ 63.32
Mr Keys Inc	\$ 610.00
Thomas Connolly	\$ 50.00
Optimum	\$ 235.13
Grainger	\$ 41.05
CIT	\$ 99.00
Netlink Web Service LLC	\$ 199.00
Bricktown Medical	\$ 160.00
Taylor Oil Co	\$ 166.82
ERS Fleet Repairs	\$ 4,577.48
Fire Safety Services	\$ 399.00
Fire Safety Services	\$ 2,791.66

Crown trophy	\$ 292.00
Michael A Acampora	\$ 19.60
Lab Crop	\$ 176.40
Christopher Maher	\$ 50.00
Airpower International	\$ 350.00
TOTAL BILLS	\$ 36,355.22

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following result:

- Scarlato – Yes, present on my own bill
- Bommer – Yes
- Stalling - Yes, present on my own bill
- Eadicicco - Yes, present on my own bill
- Acampora - Yes, present on my own bill

The motion passed 5 – 0, with 3 presents.

COMMUNICATIONS

Sent

E-mail sent to VFIS to have a representative attend the November meeting to discuss our insurance coverage

Austin Higgins medical bill forwarded to VFIS for payment

Received

Austin Higgins – medical bill from Meridian Heath

Sendzik & Sendzik – Special meeting notice for capital appropriations

Sendzik & Sendzik – 2016 Local Finance Board Notice

Chris Maher – Physical papers from Brick Medical

GMC Sierra – 2012 Sierra seal leak notice

NJ DMV registration for 475

Brian Wallace, VFIS insurance representative, review the Ramtown-Howell Board of Fire Commissioners insurance policy in depth. He stated that they have a variety of online training for fire fighters at no cost. The renovation project of the building was noted and he stated that when it was completed that they can send an adjuster out to re-evaluate the property to determine the new value and determine if coverage needs to be increased. A question was asked if we are covered for a rental if a truck is damaged and is placed out of service. The answer to this question was no. The commissioner and line officers are covered under the Management Liability policy.

The current umbrella policy is \$2MM/\$4mm. Mr. Wallace recommended increasing this policy to \$5MM/\$10MM. Clerk Acampora stated he will send an e-mail to Mr. Wallace requesting what the increase in premium would be if we were to increase this policy. The Howell Twp. Joint Board of Fire Commissioners has an Accident and Sickness policy with VFIS. The line of duty benefit is \$250,000. He also stated it is important that ALL members complete a beneficiary form. This form does not need to be forwarded to VFIS, but should be maintained in the fire fighters personnel file. Annually, an update roster is requested by VFIS.

Chairman Scarlato informed Mr. Wallace about our 1st Responder program and wanted to make sure that the fire fighters are covered when responding to these calls. He requested that the Clerk send him a letter pertaining to how the program works and he will forward to underwriting for their determination. Clerk Acampora stated he will send the letter.

COMMITTEES

Executive Board: Chairman Scarlato noted that the next board meeting will be 11/19/15 and the next joint board meeting will be 12/3/15.

Chief's Report: Chief Bailey reported that Austin Burke is home on leave from the Navy for the next 2 weeks and he will be responding to calls during this period of time

Chief Engineer: Chief Bailey reported that the portable generator is back in service on Engine 475.

Purchaser: Chief Bailey reports that the cones and signs have been received. He also stated that the gear racks have been ordered. The cell phone chargers that were approved at the last meeting have not been purchased yet.

NEW TRUCK: There are still numerous items that need to be addressed. It was noted that a final "punch list" of items will be compiled and submitted to the salesman.

OLD BUSINESS: Chairman Scarlato requested that Clerk Acampora send a letter to VFIS pertaining to the company's first responder program and the increase in premium if the umbrella policy was to be increased to \$5MM/\$10MM. Chairman Scarlato informed Chief Bailey that any fire fighter that does not have First Responder certification should not be participating in patient care.

Chairman Scarlato provided a list to Chief Bailey of ALL fire fighters that have not obtained their physical for 2015. The list contained 17 fire fighters. The Chairman stated that if the physicals are not completed by the end of the year, then the fire fighter may face possible suspension, as per the current physical policy that is in place.

Commissioner Eadicicco stated that the compressor has been installed. We are waiting for additional training and minor parts. The vendor has submitted a final bill of \$350. Payment will be held until the training and parts are received.

NEW BUSINESS: None noted

GOOD AND WELFARE: None noted

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$13,229.53
INTEREST	\$ 5.77
TRANSFER	<u>+ \$35,000.00</u>
 SUB-TOTAL	 \$48,235.30
NJ-PERS TEPS Payment	- 0.00
EXPENDITURES	-\$34,930.22

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ADJUSTMENT +\$ 1,361.13
EXPENDITURES (compressor) -\$ 350.00
EXPENDITURES (painting-capital) -\$ 1,075.00
CLOSING BALANCE \$13,241.12²¹

He also reported the following balances for the Savings Account:

OPENING BALANCE \$1,461,886.96
DEPOSITS(check put in wrong acct) -\$ 1,361.13
INTEREST + 221.72

SUB-TOTAL \$1,460,747.55
TRANSFER TO PAYROLL -
TRANSFER TO CHECKING - 35,000.00
CLOSING BALANCE \$1,425,747.55

He also reported the following balances for the Payroll Account:

OPENING BALANCE \$ 17,834.36
TRANSFER \$
INTEREST + \$ 1.02
SUB-TOTAL \$ 17,835.38
-\$
PAYROLL FEES -\$ 3,494.79
PAYROLL PAID -\$ 7,244.15
PAYROLL TAXES -
CLOSING BALANCE \$ 7,096.44

The Treasurer's Report was accepted on a motion by Commissioners Bommer and Acampora, and passed unanimously by the board.

PUBLIC COMMENT: There four (4) members of the public in attendance at the end of the meeting. Rob Tolomie stated that he has not received his VALIC statement over the past 6 months. He was informed that the stated is only generated quarterly, but he can access his statement online. He stated he tried online, but has been locked out. Mr. Tolomie will try to reset his password and if he still has difficulty, he will contact Clerk Acampora.

Chief Bailey noted that there is a retired party for Fire Bureau Chief Hotmar on 12/11/15 at Farmingdale's Fire House from 5pm – 9pm.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Stalling and Bommer, and passed by the Board.

The meeting closed at 21:52 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board